

Minutes of the IPS Board Meeting
23rd March Puerto de la Cruz, Tenerife

Present

Mike Wall (President), David Henson (Sec), Ulrich Schiefer (Treas)

Fritz Dannheim, David Garway-Heath, Ronald Harwerth, Chris Johnson
Chota Matsumoto, Richard Mills, Linda Zangwill, Paula Artes, Pam Sample, Mark Zeppieri
(for Paolo Brusini).

Also in attendance: Manuel Gonzalez de la Rosa, Marta Gonzalez-Hernandez, Andrew
Anderson,

1.0 Apologies

Shaban Demirel, John Flanagan, Paolo Brusini, Aiko Iwase

2.0 Minutes of the previous meeting in Nara.

These were accepted as a true record.

3.0 Matters Arising.

Promotionsl IPS slides on IPS website.

Mike Wall: Nothing to report. No slides have been submitted.

Opportunity Fund.

Chris Johnson: Difficult to implement and interantional fund and in the light of this suggested
that there should be 3 independent funds, one based in the USA, one in Europe and one in
Asia.

Ulrich Schiefer: IPS unable to transfer funds from current account to an opportunity fund as
this would violate non-profit terms of current IPS account.

Mike Wall: Highlighted problems in internationally transferring funds and suggested we
retain seperate funds in USA, Europe and Asia.

Chris Johnson to check on legal aspects of an opportunity fund as care needs to be taken in
the wording of how this fund is to be distributed and will report back at next meeting.

Fritz Dannheim: Asked about residual monies from the Nara meeting to which Chota
Matsumoto reported that there was no residual monies.

Publication of proceedings.

Fritz Dannheim would like abstracts to be placed on-line, or even extended abstracts to be put
on line.

Mike Wall reported that this would not create a problem for the web site.

Ulrich Schiefer highlighted that they should be searchable and that future abstracts should contain key words.

Paul Artes suggested that the programme books, which contain the abstracts, could be put on line and that this could be done retrospectively for Nara and Portland meetings.

There was some discussion of this with a proposal to put future programme books on-line as a searchable PDF file. Chota Matsumoto will provide a searchable version of the Nara programme book and earlier programme books will be placed on-line in current format.

Document Repository

Mike Wall commented on problems with copyright issues. After some discussion it was agreed that this was not necessary for recent articles as these are widely available via through other on-line sources but that a repository of 'classic' papers should be considered, especially those that are difficult to obtain on-line from other sources. Definition of 'classic' needs further thought.

4.0 Secretary's Report.

David Henson presented the Secretary's Report. Membership as at date of Tenerife meeting: **150** (down from 174 in Nara 2008, see attached report).

Following the Nara meeting, together with the Treasurer's office, we concentrated on two things: recruitment of new members and removing members in arrears.

To recruit new members

We asked all board members to suggest organisations that we might approach with a view to advertising the Symposium and/or contacting their membership. We also invited IPS Board members to suggest personal contacts we could approach about joining the IPS. From the personal contacts we gained 3 new members.

We were able to contact members and scientists from GPS (Glaucoma Progression Standards). No new members resulted but in fairness many were already IPS members.

While we were unable to contact members directly, we were able to advertise the Symposium to the following organisations: OGS, EUNOS and the North American Neuro-Ophthalmological Society. Again, we have no membership enquiries as a result of these contacts.

While neither of the 2 initiatives above proved effective in increasing the membership, in total we have welcomed 12 new members to the IPS since 2008.

Members in arrears

Our other task, together with the Treasurer, was to contact members who were many years behind in their payment of dues to ask whether they wished to remain members. We did have a response from 9 "members" who indicated they wished to resign. In total since 2008, we have had 16 resignations and have removed an additional 20 names.

Tenerife Call for Papers

Both calls for papers were done by email this year. The online system for submissions and review worked very well. We thank those members who responded for their assistance in this.

In total, 63 abstracts were received. Following review, it was decided to accept 60 for presentation. These totals are in line with previous years (see table attached).

\$3,600 was made available for travel grants. Four awards were made at \$900 each to:

Yanfang Wang (UK)
Corinne Carle (Australia)
Madhu Balasubramanian (USA)
Ciara Bergin (UK)

5.0 Treasurer's Report.

There has been a return to annual dues with automatic generation of reminders (not yet done for 2010). While initially it was suggested that payment could be made by credit card, PayPal or cheque significant problems were encountered with PayPal and cheques so these options have been withdrawn. Ulrich Schiefer highlighted the increased cost of collecting payments in this way but felt that it was worth it overall.

The IPS funds have increased significantly following the introduction of the new system for collecting dues and the issuing of reminders.

It was felt that some of the monies could be used to increase the number of travel grants for the next meeting and, given the low number of applicants for these awards, that the criteria should be widened. It was decided that the applicants should in-future be no more than 10years post PhD/MD/Training and that 'at least' 6 grants should be awarded for the next meeting in Melbourne.

Pam Sample asked if changing the name to the Imaging and Perimetric Soc had helped membership to which David Henson reported that there was no evidence of this but that the new name better described the activities of most members.

Chris Johnson felt that the benefits of the special symposium on imaging at the Portland meeting had not carried through to subsequent meetings.

6.0 Standards Documents.

Perimetric standards:

Pam Sample thanked all those involved in helping to get the Standards Document completed. It was agreed that this should now be placed on the web site with Appendix 3 removed (currently not completed). Ulrich would send list of typos to Pam for correction prior to a proposal to post this document on the web site.

Chris Johnson proposed that the document could also be published in an upcoming feature issue of Optometry & Vision Sciences which he is editing. There was widespread support for this which Chris Johnson will take forward.

Imaging standards:

Linda Zangwill highlighted the problem of setting standards for such a rapidly moving area. There was some discussion of using existing standards such as STARD and Dicom. It was agreed that Linda Zangwill, Ted Garway-Heath and Chris Johnson would report back on this at the next meeting but in the meantime would continue to discuss ideas with members of the IPS Board.

7.0 Visibility of the IPS

Ulrich Schiefer felt that the publication of standards would help promote the IPS and that the addition of recommendations on how to undertake a perimetric test would further improve visibility. Fritz Dannheim has a CME document (in German) of how to conduct a visual field examination that could be put on the web. He will get this translated and then send it to Paul Artes for checking prior to it being uploaded on to the web.

Chris Johnson was supportive of the idea of defining different types of visual field loss and that this could also be placed on the web site to help promote the IPS as a valuable resource for those interested in perimetry.

It was agreed that the President would contact the WOC to see if the IPS could be added to its list of Supporting Organisations.

8.0 Opportunity Fund

See Treasurer's report.

9.0 Extended Travel Grants for next meeting

See Treasurer's report.

10.0 Election of new President

Mike Wall was thanked for all the effort he had put in to the IPS since becoming President in 2002. He introduced and still hosts the IPS website which is recognised as an increasingly valuable resource to perimetry and the IPS. He agreed to continue to maintain the web site but wished to acknowledge Trish for all her work in its day-to-day management. It was agreed that if Trish needed any new equipment to help her maintain the web site that she should mention this to Mike who would then approach the Treasurer.

Two nominations were received for the President, Chota Matsumoto (currently Vice President) and Chris Johnson (also currently Vice President). Both candidates would be put to the membership at the IPS Business Meeting.

11.0 Heidelberg Award

The committee of Fritz Dannheim, Paul Artes, Linda Zangwill and Ted Garway-Heath have looked through the applications but were concerned about several conflicts of interests. Dick Mills suggested that each member of the committee rank score the applications in which there is no conflict of interest and that these score then be summed up to decide who the award should go to. Fritz will contact Heidelberg following this to check that Gerhard Zinser is happy with the committee's decision especially if this results in the awards going to more than one person.

Linda Zangwill suggested that in future years the call for applications should specify that the award can only be given once to a presenting author and that we need to tighten up on allowing non-members to apply.

Ulrich Schiefer will liaise with Fritz on the membership standing of the applicants. The award can only be made to members of good standing.

12.0 Venue of next IPS meeting 2012

Andrew Anderson gave a presentation on preparations for the next IPS meeting in Melbourne that he will present to the Business meeting. The meeting is planned for Jan 22-25 2012, (summer time in Australia) at the University of Melbourne (10-15 min walk from central Melbourne). The local host committee are planning on a continuing education meeting prior to the IPS meeting and have arranged the time of the meeting to be directly before the Australia Day national holidays on the 26th January. They felt that both these 2 factors would help to boost the number of delegates at the IPS meeting.

Future meetings of the IPS 2014/2016.

The IPS Board felt that the 2014 meeting should be in the USA or Canada and have received offers from John Flanagan for a meeting in Toronto and Mitch Dul for a meeting in New York City. Mitch Dul will give a presentation to the Business meeting. For 2016 offers had been made by Mark Zeppieri/Paolo Brusini for Odine (Italy) and from Mario Zulauf for Switzerland and Ulrich Schiefer for Germany.

13.0 AoB

Membership status of presenting authors.

It was agreed that, in future, the presenting author should be a member of the IPS.

Membership of the Board.

It was agreed that meeting hosts would be invited to attend 3 IPS Board meetings. The one prior, during and post the meeting they host. After that time they can seek to become members at large (elected at the Business meeting).

Pam Sample has decided to retire from the IPS Board. Pam has been a member of the IPS for 20 years and has been a valuable member of the IPS Board for some time.

The Board would like to propose a vote of thanks to Pam for all the work she has put into the society over the years and hope that she will continue to attend its future meetings

CME document 'Perimetry' translated by Bill Hart.

Bill Hart has translated the first of 4 sections of this document. The IPS Board recommended that this be placed on the web site and that Bill be encouraged to continue with the translation of the next 3 sections so that these can also be placed on the web site. Any suggestions for changes to the current section 1 should be made in the next 4 weeks.